



Robert E. Lee Academy
630 Cousar Street Bishopville SC 29010
Phone 803-484-5532 www.releeacademy.org

General Information Form 2010-2011

Student Information

Grade applying for: _____

Last Name _____ First _____ Middle _____ Preferred _____

Birth date _____ SS # _____ - _____ - _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

Applicant lives with: _____ Custodial Parent: _____

Applicants previous schools _____

Reason for leaving _____

Parent/Guardian Information

Father's Name _____ Mother's Name _____

Email address _____ Email address _____

Home address _____ Home address _____

City _____ State _____ Zip _____ City _____ State _____ Zip _____

Home phone _____ Cell phone _____ Home phone _____ Cell phone _____

Employer _____ Employer _____

Occupation _____ Occupation _____

Work Phone _____ Position _____ Work Phone _____ Position _____

Address _____ Address _____

Person Responsible for billing: _____

Address _____

Phone _____

Are there any restrictions on custody, visitation, etc., of which we should be aware? _____

If yes, please specify and attach a copy of the Court Order: _____

Siblings attending REL and current grade: _____

All new students must provide the following copies: Birth Certificate, Social Security Card, Immunizations Certificate, Last Report Card or School Records

For office use only: Date Received: _____	Building Fund Fee _____	Bus Insurance Fee _____	Records Release _____
	Re-enrollment Fee _____	Registration Fee _____	Copy SS Card _____
	Tuition Fee _____	Birth Certificate _____	School Records _____
	Bus Registration _____	Immunization _____	PSAT _____
	Bus Re-enrollment _____		

APPLICATION / TUITION CONTRACT AGREEMENT (2010-2011)
ROBERT E. LEE ACADEMY
 630 Cousar Street Bishopville, SC 29010 Phone (803-484-5532)
www.releeacademy.org

The Board of Directors of Robert E. Lee Academy has final approval of all applications. For current students, a re-enrollment fee and building fund fee must accompany application. New student applications must come with a registration fee (see fee schedule) and building fund fee. Said fees are non-refundable if the application is approved and does not apply toward tuition.

I, _____, parent, guardian, or sponsor hereby makes application for the enrollment of the student(s) listed below in Robert E. Lee Academy for the academic year beginning in August 2010 and ending in May 2011.

	Name	Grade	Tuition
First Student			
Second Student			
Third Student			
Other Students			

Note: Eleventh (11th) grade students are required to take the PSAT (\$15.00).

I hereby agree as follows:

I. Tuition Payment Plan: Please check one (1) payment plan.

\$3,420.00 per student payable in installments of \$285.00 per month for twelve (12) months. First payment is due June 1, 2010 and the final payment is due May 1, 2011.

OR

\$3,420.00 per student payable in installments of \$342.00 per month for ten (10) months. First payment is due August 1, 2010 and the final payment is due May 1, 2011.

II. Payments are due on the 1st of each month; a late fee at a rate of 5% monthly will be assessed on the unpaid past due balance following the 10th day of the month. Returned check fee is \$25.00.

III. If payment is 30 days late, student(s) may not attend school until past due balances are collected.

IV. Student records will not be transferred to another school if there are outstanding fees payable to Robert E. Lee Academy.

V. An administrative fee of \$150.00 will be assessed on all students who withdraw after the opening day of school.

VI. Bills are not sent unless tuition is past due.

VII. The following rights and prerogatives shall be vested in the Academy:

1. To determine the grade and section to which the child shall be assigned.
2. To refuse application based on criteria set by the Academy.

VIII. The school reserves the right to search any vehicle entering or parked on school grounds.

IX. For a student to participate in athletics and/or school extracurricular activities tuition payment must be current and the student must be academically eligible.

- X. Occasionally, student pictures are used to add interest to stories and for recognition of achievements. My signature on this agreement grants permission to post my child's picture and first name at www.releeacademy.org. If I do not wish to grant permission to the Academy, I will write a letter to the Academy including my child's name, grade, and stating my wishes.

I understand that in signing this Application / Tuition Contract Agreement for the upcoming school year, I and my student(s) agree to the rules and regulations of Robert E. Lee Academy as published in the current Family Handbook. It is understood that if for any reason any student is unable to meet the standards and requirements of Robert E. Lee Academy, such student shall be subject to suspension, academic probation or dismissal, and that Robert E. Lee Academy shall be the sole judge of the sufficiency of the reason and does not have to make formal or specific charges.

I understand that this is a valid contract between myself and Robert E. Lee Academy signed _____ day of _____, 2010.

Signature of Responsible Party Address Phone

Robert E. Lee Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational or admission policies, athletic or other school administered programs.

Commuter Bus Contract (if Applicable)

		Bus Route (Please Check)	
Students Riding Bus	Grade	Hartsville	Timmonsville
_____	_____	Kelleytown _____	Cartersville _____
_____	_____	Baptist Church	Baptist Church
_____	_____		Bay Branch _____
			Lamar Baptist _____ Church

We understand the following:

1. A registration fee of \$100.00 must accompany the application of a new family. Said fee is non-refundable and does not apply toward monthly payment.
2. First payment must be made by August 1st. Payments will be made the 1st of the month there after. If payment is late there, will be a late fee at the rate of 5% monthly.
3. If payment is 30 days late, the student may NOT ride the bus until payment and late fees are collected.
4. **School insurance is required before the first day of school begins. School time only coverage is available through Standard Life & Casualty in the amount of \$ 15.00.**
5. A re-enrollment fee of \$25.00/family is due before March 30th to reserve seat(s) for next year. The said fee is non-refundable and will not apply toward monthly payment.
6. All policies governing Robert E. Lee Academy are applicable to the Commuter Bus.

Route	Stop	Pick-up	Drop-off	Bus Fees	Per Year	Monthly Payment
Hartsville	Kelleytown	7:20 am	2:25 pm	1st child	\$600	\$60
				2nd child	\$500	\$50
Timmonsville	Cartersville	7:00am	2:45 pm	3rd child	\$400	\$40
	Bay Branch	7:10 am	2:40 pm	4th child	\$300	\$35
	Lamar Baptist	7:25 am	2:25 pm			